

**CCG BOARD**  
**PART I**  
**MEETING ON 24<sup>th</sup> February 2016**

<b>Title of Report:</b>	<b>EPRR Update report and Revised Essex CCGs EPRR Strategy</b>
<b>Board Sponsor:</b>	Mandy Ansell, (Acting) Interim Accountable Officer
<b>Prepared by :</b>	Jackie King, EPRR Lead, Mid Essex CCG Nicola Meeks, Head of Corporate Governance
<b>Committees previous consulted:</b>	None
<b>Executive Summary:</b>	<p>The NHS needs to plan for, and respond to, a wide range of incidents and emergencies that could affect health or patient care. These could be anything from extreme weather conditions to an outbreak of an infectious disease or a major transport accident or a terrorist act. CCGs must meet their legislative duties as outlined in the</p> <ul style="list-style-type: none"> <li>• The Civil Contingencies Act 2004 (CCA)</li> <li>• The Health and Social Care Act 2012 (NHS Act 2006 (as amended))</li> </ul> <p>Essex CCGs are also required to comply with guidance including the new NHS England Emergency Planning Framework 2015 and the NHS England Core Standards for Emergency Preparedness, Resilience and Response 2013.</p> <p>NHS Thurrock CCG commission EPRR services (provided across Essex), hosted by Mid Essex CCG.</p> <p>It is the role of the Emergency planning team to ensure that CCGs meet their legislative and guidance requirements. The new Head of Emergency Planning commenced within the CCGs in July 2015 and the new Emergency Support Officer in September 2015</p> <p><u>EPRR Update Report</u> The attached report provides EPRR assurance to the Clinical Commissioning Group Board and outlines progress since September 2015 and progress being made against the NHS England National Core Standards.</p> <p><u>EPRR Strategy</u> The EPRR Strategy was previously presented to and approved by the Board, however NHS England issued subsequent guidance (NHS England Emergency Planning Framework 2015) that required the Strategy to be updated. The new Strategy fully accounts for the new guidance. This has not made a significant change to the work of the Emergency Planning team, but rather includes:</p> <ul style="list-style-type: none"> <li>• Changes to the response terminology: critical, major incident, BC new levels</li> </ul>

- Expanded information on CCGs roles and responsibilities.

The Key EPRR role and responsibilities of CCGs are set out in the NHS England Emergency Planning Framework 2015 and are as follows:-

1. Ensure contracts with all commissioned provider organisations (including independent and third sector) contain relevant EPRR elements, including business continuity
2. Monitor compliance by each commissioned provider organisation with their contractual obligations in respect of EPRR and with applicable Core Standards
3. Ensure robust escalation procedures are in place so that if a commissioned provider has an incident the provider can inform the CCG 24/7
4. Ensure effective processes are in place for the CCG to properly prepare for and rehearse incident response arrangements with local partners and providers
5. Be represented at the LHRP, either on their own behalf or through a nominated lead CCG representative
6. Provide a route of escalation for the LHRP in respect of commissioned provider EPRR preparedness
7. Support NHS England in discharging its EPRR functions and duties locally, including supporting health economy tactical coordination during incidents
8. Fulfil the duties of a Category 2 responder under the CCA 2004 and the requirements in respect of emergencies within the NHS Act 2006 (as amended).

In addition the:

- Accountable officer, On call and head of resilience roles have been made clearer
- Compliance with information governance has been added to the strategy
- Training to meet national occupational standards (incorporated in to training by EPT and EPT producing a training needs analysis

**Financial / Resource Implications:**

None

**Fit with CCG strategy/objectives:**

**Well Led Organisation:** Establish and operate appropriate integrated governance arrangements to enable not only compliance with legislation and regulation, but to facilitate all appropriate partnership arrangements to deliver the CCG vision of an integrated health and care system operating close to home.

**Risks identified / Outcome / Link to BAF:**

Compliance with Legislation.

**BAF Ref:**  
GV06

**Actions Required:**

If approved, post the Strategy on the CCG Intranet and distribute to staff accordingly.

**When By:**  
March 2016

**Recommendation to the Committee:**

The CCG Board are asked to:

- Note the EPRR update report, and
- Adopt the revised Essex CCGs EPRR Strategy.

