

**CCG BOARD
PART I
MEETING ON 24TH JUNE 2015**

Title of Report:	Audit Committee and Quality & Governance Committees Annual Report and Self-Assessment	
Board Sponsor:	Lesley Buckland, Lay Member for Governance Jane Foster-Taylor, Chief Nurse	
Prepared by :	Nicola Meeks, Head of Corporate Governance	
Committees previous consulted:	Audit Committee 26 th May 2015 Quality & Governance Committee 12 June 2015	
Executive Summary:	<p>The terms of reference of both the Audit and Quality & Governance Committees require that the effectiveness of the committee is reviewed annually and that a report is provided to the Board annually to summarise the work of the committee during the year.</p> <p>The CCG has a standard template for the self-assessment of committees and this was used to review committee effectiveness. In addition to this, the HFMA Audit Committee Handbook self-assessment questionnaire was used to further assess the Audit Committee and an exercise was carried out to map the objectives of the committees to the work carried out during the year.</p> <p>The attached report provides the outcome of the self-assessment along with a summary of how the committees have discharged their duties throughout the year.</p>	
Financial / Resource Implications:	None	
Fit with CCG strategy/objectives:	Good governance practice	
Risks identified / Outcome / Link to BAF:	N/A	BAF Ref: N/A
Actions Required:	Committee effectiveness to be reviewed annually	When By: May 2016

**Recommendation to
the Committee:**

CCG Board members are asked to consider, discuss and note the content of the annual reports and committee self-assessments of the Audit and Quality & Governance Committee's.