

**CCG BOARD
PART I
MEETING ON 24TH JUNE 2015**

Title of Report:	Annual Information Governance Report for the Board	
Board Sponsor:	Mandy Ansell, (Acting) Interim Accountable Officer and SIRO Jane Foster-Taylor, Chief Nurse and Caldicott Guardian and Caldicott Guardian	
Prepared by :	Tracey van Wyk, Essex CCGs IG Lead	
Committees previous consulted:	Audit Committee, 26 th May 2015 Quality & Governance Committee 12 th June 2015	
Executive Summary:	<p>Each year the CCG is required to submit a self-assessment against the Information Governance Toolkit (IGT) as to whether it is meeting the mandatory requirement of Level 2 compliance for Information Governance.</p> <p>It is important that we have robust arrangements in place to keep our information secure and ensure that we are complying with all relevant associated legislation (such as the Data Protection Act 1998 / Freedom of Information Act 2000). In addition, we must comply with the IGT in order to maintain our Accredited Safe Haven (ASH) status so that we can view and process patient information under Section 251 arrangements.</p> <p>The attached report from the CCG SIRO summarises how we have continued to comply with all necessary requirements and maintain our Level 2 and ASH status for 2014/15.</p>	
Financial / Resource Implications:	None	
Fit with CCG strategy/objectives:	Compliance with Legislation and Mandatory Requirements (e.g. Data Protection Act and Information Governance Toolkit)	
Risks identified / Outcome / Link to BAF:		BAF Ref:
Actions Required:	Annual report to be revisited for 2015/16.	When By: May 2016

**Recommendation to
the Committee:**

CCG Board Members are asked to discuss and accept the Annual
Information Governance Report