

Board Meeting, Part 1
17th December 2014
High House

Present:	Dr A Deshpande	Chair of the Board
	Mr L Green	Deputy Chair. PPI Lay Member
	Ms M Ansell	(Acting) Interim Accountable Officer
	Mr A Olarinde	Chief Finance Officer
	Ms J Foster-Taylor	Executive Nurse
	Ms L Buckland	Lay Member, Audit Chair
	Mr R Vine	Practice Manager Board Member
	Dr A Bose	GP Board Member, Clinical & Tutor Lead
	Dr Nimal-Raj	GP Board Member, Safeguarding Lead
	Dr R Arhin	GP Board Member, QIPP Chair
	Dr S Das	Secondary Care Consultant
	Dr A Bansal	GP Board Member, Planned Care Lead
	Ms C Celentano	Business Manager
	Ms G Curtis	Deputy Business Manager, Minutes
Apologies:	Dr P Martin	GP Board Member, Medicines Management Lead
	Dr R Mohile	GP Board Member, Mental Health Lead
	Dr V Raja	GP Board Member, Unplanned Care & Co-Chair CEG
	Dr L Grewal	GP Board Member, Quality Lead & Co-Chair CEG

1.	Welcome & Apologies Dr A Deshpande welcomed all to the meeting. Apologies were noted as above. Dr A Deshpande asked for any declarations of interest that are not already on the register to be declared. None were declared.
2.	Minutes of the meeting held on 22nd October 2014 and Action Log The minutes of the Part 1 meeting held on the 22 nd October 2014 were reviewed and they were agreed as an accurate account. Action Log

	<ol style="list-style-type: none"> 1. Mr A Stride to amend wording of item 11 within the minutes - Action Completed 2. Dr L Grewal asked for the QIPP deadlines to be detailed in the QIPP Delivery Report going forward - Action Outstanding, Action RC 3. Dr S Das suggested the title of the Annual Quality Report to be changed to reflect the content. - Action Completed
3. Finance	<p>Mr A Olarinde presented the Month 8 finance report to the board. The following points were noted from the report.</p> <p>The year to date financial position for the year to the 30th November 2014 indicated an expenditure of £126,986k against an allocation of £128,295k, resulting in an underspend of £1,309k. The forecast outturn position is a full year expenditure of £189,063k, against a budget of £191,042k, giving a projected underspend of £1,979k which is the mandated 1% surplus.</p> <p>2014/15 Budgetary Allocation The opening resource allocation for 2014/15 is £187,454k comprising £183,333k programme budget and £4,121k running costs budget. There have been some in year budget changes bringing the budget to £191,042k at month 8.</p> <p>QIPP YTD plan is £3,633k, delivery 69%. This includes unplanned care schemes (YTD £413k). Other plans are profiled to deliver savings in the last 4 months of the year. There is no change in the forecast since month 7, indicating potential under delivery at year end. The forecast outturn on Unplanned Care schemes is currently being validated and will be reported next month, these have a YTD plan of £413k.</p> <p>Ms L Buckland asked what a category M drug was. Mr A Olarinde detailed that this needs to be confirmed. Action AO to obtain explanation</p> <p>2015/16 Planning Mr A Olarinde updated that in the last planning round the 2 year and 5 year plans were put in place. Within this planning round these can be reviewed. A planning timetable from NHS England has already been received. Further updates following this will be provided to the Finance & Performance Committee, Executive Committee and the Board.</p> <p>Dr Nimal-Raj asked for an explanation into additional funding for BTUH RTT. Mr A Olarinde stated that funding relates to RTT. It was also explained that 2.5% of the contract value is assigned to CQUIN.</p> <p>Dr R Arhin noted that within Planned Care and Unplanned Care there have been some block contracts, do we need to be aware if they are postponing work until next year and charging for this next year.</p> <p>Dr R Arhin stated that if BTUH are on black alert how are they getting paid for their CQUIN. Mr A Olarinde stated that if there is Unplanned Care within the CQUIN this would only be one element. It was also confirmed that Thurrock CCG are fully represented at the contract meetings.</p> <p>QIPP Dr R Arhin presented the QIPP paper to the board. Since the last report there has been 2 QIPP Committees.</p>

	<p>Procurement It was discussed that there will be public engagement in January 2015 for Tier 3 Weight Management.</p>
<p>4.</p>	<p>Thurrock Council Update</p> <p>Mr R Harris attended the meeting to present the Thurrock Council update. The following points were discussed following the report.</p> <p>It was discussed that at present the post of Director of Public Health is shared with Southend. This arrangements comes to an end on the 31st March 2015 and Thurrock Council have expressed interest for a full time post.</p> <p>Ms L Buckland stated that the Public Health budget is ringfenced. There have been £1million in savings, can the CCG be assured that these are savings and where has this money been redistributed to. Mr R Harris confirmed that the funding has been reprioritised in other areas such as weight management. The money has been used to protect other services within health. This will be audited by Public Health England.</p> <p>Ms L Buckland stated that there have been discussions regarding audit around the Section 75 agreement. Mr R Harris informed that this will be detailed within the agreement to satisfy both auditors. Mr A Olarinde confirmed that both Thurrock Council and Thurrock CCG have the same external auditors.</p> <p>It was confirmed that funding for early year will be given to Thurrock Council in October 2015. The settlement for Thurrock is £3.8million for a full year. The board will receive updates for this.</p> <p>Mr L Green asked for assurance of the impact on services following cuts. There has been a lack of discussion with the CCG and service providers. Mr R Harris confirmed that there will be a paper presented to the Health & Wellbeing Board to discuss this.</p> <p>Mr L Green asked for an update on shapes boxes. Ms J Foster-Taylor confirmed that she is still working on this with Dr Andrea Atherton and NHS England. This is to ensure that a system wide solution is found as this is a national issue.</p>
<p>5.</p>	<p>Quality</p> <p>Ms J Foster-Taylor presented the Quality Report to the Board. The following discussion items resulted from the report.</p> <p>Dr S Das asked under the section for Progress on the Recommendations from the Francis Report, can the rating given be confirmed. Ms J Foster-Taylor to review. It was also confirmed that significant progress within the action plan has been made.</p> <p>Dr S Das asked for clarity of the volume of VTE assessments within the safety thermometer data. It was confirmed that the data reflects a low number of assessments but that this is not a true reflection of data as it indicates all NELFT activity and that for the district nurse caseload this is not relevant. All inpatient units are compliant with VTE assessments and the data is reflected separately. This equates to 3 patients.</p>
<p>6.</p>	<p>CEG</p> <p>This item was not presented to the board.</p>

7.	<p>CRG</p> <p>Mr L Green presented the CRG update to the board, the following discussion points came from this report.</p> <p>Areas of concern BTUH Phlebotomy Services, Discharges and Pharmacy Services.</p> <p>Mr L Green confirmed that the next meeting will be held on the 20th January 2015.</p> <p>It was also confirmed that there is a Patients in Control Workshop. Mr M Tebbs asked if Therapy for You have been invited to this. Mr L Green confirmed that they attended 3 months previously. Mr M Tebbs asked for them to have a slot in the January meeting.</p>
8.	<p>Policies</p> <p>Mr A Stride attended the Board to present the following policies for approval:</p> <ul style="list-style-type: none"> - Lone Working - New and Expectant Mothers - Anti-Fraud, Bribery & Corruption <p>All those present approved the policies presented.</p> <p>Ms L Buckland updated that there would be 2 further policies to follow, these are currently having minor changes made following the Audit Committee review.</p>
9.	<p>BAF</p> <p>Mr A Stride presented the Board Assurance Framework and Corporate Risk Register to the Board.</p> <p>Following the presentation it was confirmed that the incorrect version had been presented to the Board. Mr A Stride was asked to implement version control and to discuss changes with Mr M Tebbs. Action Mr A Stride</p>
10.	<p>AOB</p> <p>There were no items for any other business.</p>
Date of Next Meeting	
28 th January 2015, High House	