

Board Meeting – Public
Part 1
25th May 2016, 1.30pm–3pm
High House

Present:	Dr A Deshpande (AD)	Chair of the Board
	Ms M Ansell (MA)	(Acting) Interim Accountable Officer
	Ms L Buckland (LB)	Lay Member, Deputy Chair of the Board
	Mr A Olarinde (AO)	Chief Finance Officer
	Dr S Das (SD)	Secondary Care Consultant
	Ms J Foster-Taylor (JFT)	Chief Nurse
	Ms L Corbishley (LC)	Lay Member, PPI
	Dr L Grewal (LG)	GP Board Member, Quality Lead & Co-Chair CEG
	Dr R Mohile (RG)	GP Board Member, Mental Health Lead
	Mr R Vine (RV)	Practice Manager Board Member
	Dr Nimal Raj (NR)	GP Board Member, Safeguarding Children's Lead
	Dr P Martin (PM)	GP Board Member, Medicine Management
	Dr V Raja (VR)	GP Board Member, Unplanned Care Lead & Co-Chair CEG
	Dr A Bose (AB)	GP Board Member, Clinical & Tutor Lead
In Attendance:	Ms J Hucey (JH)	Director of Transformation
	Mr M Tebbs (MT)	Director of Commissioning
	Ms C Celentano (CC)	Head of Business Support
	Mr R Chaudhiri (RC)	Head of Primary Care and Acute Commissioning
	Ms H Arnold (HA)	Senior Administrator, Minutes
Apologies:	Dr R Arhin (RA)	GP Board Member, QIPP Lead
	Dr A Bansal (AB)	GP Board Member, Planned Care Lead
	Ms I Lewsey (IL)	Head of Transformation
	Mr R Harris (RH)	Director of Adults Services, Thurrock Council
	Mr I Wake (IW)	Director of Public Health, Thurrock Council
	Ms H Horrocks (HH)	Lead Strategic Commissioner for Public Health, Public Health

	Mr R Harris (RH)	Director of Adults Services, Thurrock Council
	Ms K James (KJ)	Healthwatch

1.	Welcome & Apologies
	The Chair welcomed everyone to the meeting. The apologies were received as stated above. The Chair asked if there were any conflicts of interest to note and none were declared, other than those recorded in the Register.
2.	Chair
	<u>Setting the Scene</u> The Chair informed the room that today's discussion would be centred around the Annual Report and Accounts for 2015/2016.
3.	Chief Finance Officer
	<u>Annual Report 2015/2015</u> AO provided copies of the audited Annual Report and Accounts for 2015/2016 and these are to be submitted on Friday 27 th May at 12pm. This is now the 3 rd year that CCG has been in operation and last year was a successful one for us. He outlined points of interest <ul style="list-style-type: none"> • Pages 14 – 15 details how we spent £197.71m against our allocation of £199.83m, generating a surplus of £2.12m. • Pages 17-18 highlights our key achievements for the year for Primary, Better Care Fund, Estates Strategy and Transforming Care for People with Learning Difficulties. • Page 30-31 includes the financial overview. AO explained that the final paragraph is key as it shows that we generated a cumulative surplus of £2.12m. The previous financial year we had a surplus of £1.99m, which generated us an additional £130k this year. We delivered this in full. • Page 32 shows the total CCG spend and page 33 shows how invoices are paid. We didn't quite make 95% for the NHS Payables but it shows that we have made a significant improvement on last year. • On page 37, the Statement of Accountable Officer's Responsibility is included. • On page 65, it outlines the Internal Audit Opinion. The overall opinion was significant assurance can be given so it is worth members knowing this information. • Page 70-72 highlights the Members Report • Page 73 details the Governing Body. • Page 76 outlines the Register of Interests • Page 86 shows the Remuneration Report and page 90-91 shows the payroll ratios. <p>AO confirmed that the Independent Auditor's Report should be included in the report on page 102. The bulk of the work has been done and the report will be made to the Audit Committee. There are 4 issues:-</p> <ul style="list-style-type: none"> • They need to give an opinion on the financial report. It is likely that we will be given an unqualified opinion for the third year. • Whether CCG has secured value for money? This is likely to be a qualified opinion in relation to the appointment of a permanent Accountable Officer and the fact there has been no progress for 2 years. There are no other financial issues and all seems okay except for the AO post. • Regularity of the CCG expenditure. We are likely to be given an unqualified opinion. • Consistency. This is based on the financial records on the ledgers.

AO has had communication with the auditors since the Audit Committee and nothing has changed. There are no corrections/amendments only grammatical. The auditors are still finalising so it could not be included in the Board paperwork.

The Chair thanked AO and his team for all their hard work and this was reiterated by LB, she said it is unheard of for there to be no issues and is excellent news.

Annual Accounts

AO advised board members to avoid pages 1 – 4 which outlines the actual accounts but is very technical and will make little sense. He stated that CCG's are part of NHS England therefore the accounts are consolidated.

Page 13, details the operating expenses. It is worth noting that £14.766m of the increase in 'Supplies and Services – general' relates to payments made to Thurrock Council for the Better Care Fund, an initiative announced by the Government in June 2013 to ensure a transformation in integration of health and social care.

NHS Foundation Trust has to appoint their own external auditors and this will be finalised in April 2017. Our current auditors are in their final year but will still do the CCG audit for the same fee.

SD asked why there appears to be a huge jump in the consultancy services. The programme was £65,000 but the total ended up being £514,000. AO confirmed that the Interim Contracts Manager has been recruited now; we need to ensure we get the best value on the SEPT contract. It has not gone out to a permanent contract. Some posts are advertised 3 times but have a bad response so therefore we then have to use agency staff; although this seems costly we do not pay pension or sickness.

SD asked why £65k was programmed then if surely it should have come under admin. AO confirmed that the decision was made as to how the cost would be classified against the programme, the majority of the money is for QIPP. The external auditors were aware and raised no concerns.

It was noted that the Interim Head of Medicine Management has done exceptional work and this will also come under this figure.

AO asked for all members to pay attention to page 24, item 35 where it outlines the pooled budgets; this relates to the BCF. The total value of the pool was £18,019k which included the CCGs contribution of £14,766k. At the end of 2015-16, the pool had an underspend of £180k; of which £136k was allocated to the CCG.

Item 39 clearly states the CCG suffered no losses as of 31 March 2016.

AO confirmed that the audit is currently ongoing and asked that the governing body agree the accounts and, should any other amendments need to be made, give delegated responsibility to the CCG Chair, MA or himself; if there are any.

4. AOB

None.

Date of Next Meeting

22nd June 2016, High House