

**Commissioning Reference Group
21 July 2016
Civic Offices, Thurrock CCG**

Present:	Liv Corbishley (LC) Chair	TCCG, PPI Lay Member
	Alan Hudson (AH)	Stifford Clays Medical Centre, PPG
	Kevin Brice (KV)	Stifford Clays Medical Centre, PPG
	Martin Trevillion (MT)	Thurrock Council
	Maxine Lockwood (ML)	STEPS
	Kim James (KJ)	Healthwatch, Thurrock
	Barbara Ward (BW)	BATIAS
	Maureen Cushing (MC)	Hassengate Medical Centre
In Attendance:	Les Sweetman (LS)	NELCSU
	Lynne Hilkene (LH) Minutes	Thurrock CCG
	Richard Stone (RS)	Thurrock CCG
	Dr A Desphande (AD)	Chair, TCCG
	Rehul Chaudhari (RC)	Thurrock TCCG
	Jeanette Hucey (JH)	TCCG
	Sue Cleall (SC)	Thurrock CCG
Apologies:	Graham Carey, Ceri Armstrong, Francis Alley, Dr Bose, Dr Ambikapathy, Dennis Dimond, Paul Bagot	

1. Welcome & Apologies	<p>The Chair welcomed all to the meeting, and also thanked the Chair of TCCG, Dr Desphande to the meeting. Apologies were noted as above.</p> <p>There were no declarations of interest other than already on the register.</p>
2. Minutes of the meeting held on 19 May 2016 and Action Log	<p>The minutes of the previous meeting were approved.</p> <p>Action Log – Item no.7 – Pre-Diabetes Invite Letters. It was agreed that the Chair would follow up on this Action point.</p>
3. LDR – Update	<p>Les Sweetman, Head of Strategy from North and East London CSU introduced himself to the group. LS advised that they were an organisation who gave support to the CCG, and presented his slide show on Essex Local Digital Roadmap.</p>

	<p>LS explained the background to the Essex Digital Road Map plan which is to deliver electronic records for clinicians and professionals to access patient records from wherever they need them by the year 2020.</p> <p>LS said the plan had been developed with CCG's across Essex with input from various areas i.e. Ambulance Trusts, Acute Hospitals, Mental Health, the Community and private providers etc.</p> <p>LS continued with the slide-show which covered all aspects on delivering a health and social care plan for delivery electronic records by 2020. LS highlighted 'Universal Capabilities', pointing out various Capabilities and their Solutions. Discussion followed on whether patients knew they were being able to book their appointments or order their prescriptions on line. LS said that Thurrock was fairly uptodate with this practise, but it was noted within the group that not all people were aware.</p> <p>LS showed the group the draft booklet of the Road Map and confirmed it was now in its second draft form and not yet in the public domain. The booklet has been submitted to NHS England and was awaiting approval.</p> <p>The Chair asked if the group had any questions or queries to please email them either direct to LS or through the CCG.</p>
<p>4.</p>	<p>Primary Care</p> <p>RH (Head of Primary Care) introduced his slideshow 'Overview of the National General Practice Forward View'. RH said there was a five year programme of work to be implemented throughout the district, with considerable investment from the government to support general practices needs and services.</p> <p>RH said that our area is the fourth most under-doctored in the country, which in turn stretches the GPs and their resources, and therefore appointment availability is reduced due to lack of Doctors and Nurses. It has also affected non-clinical staff and lack of training.</p> <p>RH advised that it was hoped to recruit more GPs to the area and to offer more training. Work within the Hub system had increased appointments but it was early days.</p> <p>The Chair highlighted the use of the Hubs and suggested that KB send out a communication to encourage people to use the Hubs.</p> <p>MC said she was concerned that some practices did still have a PPG. RC advised that every practice contractually is meant to have a PPG, but if practices were in any doubt they were to advise the CCG. It was noted that Kelly Redstone in Primary Care (TCCG) was working on this topic. The Chair suggested that Kelly attend the next meeting of the CRG to advise the group of her work. ACTION: To invite Kelly to the next CRG meeting.</p> <p>KJ raised a question concerning electronic?? Virtual PPG's? Discussion followed within the group</p>
<p>5.</p>	<p>Health Watch Update</p> <p>KJ from Healthwatch gave a brief summary of work they are doing for Thurrock in Thurrock and Essex Success Regime.</p> <p>KJ said there was concern around shingles, and it was noted that not many people in Thurrock had taken the offer up to have the shingles vaccine. Discussion followed around whether flyers/posters need updating and to utilise nurses in practices more favourably to promote awareness.</p>
<p>6.</p>	<p>Transformation Update</p>

	<p>JH gave a brief Transformation update and reiterated that she was working with colleagues across the system to look at how they provide services for Thurrock people in Thurrock and to provide a better service close to home.</p> <p>JH advised she was looking at how assessments were completed in primary care and went through the levels of support, which included linking in with Primary Care, the Hubs and the Healthy Living Centres.</p>
7.	<p>A.O.B.</p> <ul style="list-style-type: none"> • KJ advised that Basildon Hospital is currently only blood testing through an appointment system. At present there were no 'walk in' appointments available. Unfortunately some GPs were still using an 'old form' which was out-of-date and people are turning up for blood tests without an appointment. The result of which has had an unwelcome effect on Orsett Hospital and has directly impacted on in patient/day patients at Basildon Hospital. KJ asked that PPG leads feedback to their practices. • LV advised there is an opportunity for a member to share any patient experience they have had with the TCCG Board at a future meeting. The Chair welcomed AH's volunteering his own personal patient experience at a future meeting. MC asked if the Board would like to hear from a Carers experience. The Chair felt this was a good idea and would take MCs suggestion back to the Board. JH suggested that good, as well as negative experiences should also be shared. <p>Meeting ended at 4.35pm</p>
	<p>Date of Next Meeting TBC</p>

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