

Finance & Performance Committee
15th April 2015
The Thames Room, Civic Offices

Present:	Dr S Das	Secondary Care Consultant, Chair of the Committee
	Ms M Ansell	(Acting) Interim Accountable Officer
	Mr A Olarinde	Chief Finance Officer
	Dr Nimal-Raj	GP Board Member
	Mr R Chaudhari	Senior Commissioning Manager
	Ms G Curtis	Deputy Business Manager, Minutes
Apologies:	Dr A Deshpande	Chair of the Board
	Ms L Buckland	Lay Member, Deputy Chair of the Meeting
	Mr M Tebbs	Head of Integrated Commissioning
	Ms F Otukoya	Head of Finance

1.	Welcome & Apologies
	<p>Dr S Das welcomed all to the meeting. Apologies were noted above.</p> <p>Dr S Das asked for any declarations of interest that were not already on the register, none were declared.</p>
2.	Minutes of the meeting held on 18th March 2015 and Action Log
	<p>The minutes of the previous meeting held on the 18th March 2015 were received and approved as an accurate account.</p> <p>Action Log:</p> <ol style="list-style-type: none"> 1. Staffing Proposal – Dr S Das requested a comparable table to look at the financial summary. - Action complete, this was presented to the Board in March 2015 2. Staffing Proposal – All Heads of Service to review their structures and ensure they are accurate. - Action complete 3. AOB – AQP ToRs – Mr M Tebbs to ensure the detailed changes are made. - Action Complete 4. AOB Committee Papers – It was informed that papers should be sent out the Friday prior to the meeting at the latest. - Action complete 5. AOB – Committee Papers – Ms F Otukoya to circulate a draft workplan prior to the next meeting - Action complete <p>Carried forward:</p> <ol style="list-style-type: none"> 1. Month 10 Finance Report – It was asked how overspend on ITU at UCLH would be tackled. – Mr A Olarinde confirmed that this is still outstanding and asked for Mr R Chaudhari to take forward. Action RC

	<p>2. Better Care Fund – It was asked what the process was for the use of the seal and if this was required for the signing of the Section 75 agreement – It was discussed for Ms G Curtis to discuss with Ms N Meeks the process and circulate.</p>
<p>3.</p>	<p>Month 12 Finance Interim Position</p> <p>Mr A Olarinde provided the committee with a verbal update from the annual accounts. It was confirmed that at present there is not a month end position to present to the committee, this is due to the month end close, committee timing and timescales in place.</p> <p>Mr A Olarinde proposed an additional committee meeting to review the annual report prior to presentation to the Board on the 22nd April 2015. It was agreed for an extraordinary item to be covered at the Executive Committee on the 21st April 2015. All present agreed to this meeting.</p> <p>It was also discussed that the date for the May 2015 committee meeting may need to be changed. Dr S Das and Mr A Olarinde to discuss a suitable date for this meeting.</p>
<p>4.</p>	<p>CCG Annual Finance Plan & Operation & Strategic Plan Update 2015/16</p> <p>Mr A Olarinde presented the Annual Financial Plan & Operational & Strategic Plan to the committee. It was confirmed that the next submission would be the 7th May 2015.</p> <p>Finance Plan: The Financial Plan Summary shows the CCGs anticipated outturn for the current financial year. Contract negotiations are now being concluded with our main providers and this plan reflects the anticipated settlement. It demonstrates that the CCG is planning to maintain the mandated 1% surplus in 2015/16. The plan has been developed using the agreed national planning assumptions and a number of local assumptions reflecting the forecast changes in population, technology and drug changes and the impact of the CCGs QIPP Programme. It therefore meets all the CCG business rules set by NHS England in full. Within our financial plan specific provision has been made for our strategic priorities, including mental health parity of esteem, stroke and £5 per head investment for people over 75 years of age.</p> <p>The QIPP Plan is currently valued at £7.1m, representing 3.6% of total allocation and it currently includes opportunities being scoped.</p> <p>Mr A Olarinde stated that at this point, just over half of the schemes required have been identified. There are other elements of the system wide change that could assist with QIPP. There are proposals to look at removing some community and acute beds, but we will not see a significant change in 2015/16.</p> <p>The plan reflects the notified provider choice of Enhanced Tariff Option.</p> <p>The activity plan is based on the forecast outturn activity for 2014/15, adjusted for demographic/non-demographic growth and impact of the BCF non-elective activity reduction.</p> <p>Within the finance plan, funding has been ring-fenced for Winter Resilience, Care Act & Payment for Performance (within the BCF pooled budget). In addition funding has been ear-marked for specific investments. Planned investments are a total off £6,782,000.</p>

	<p>Mr A Olarinde stated that the 1% of resource is now from the recurrent program allocation, we have also set aside a contingency of 1%. £2million has also been set aside for allocation of investment and £1million QIPP under delivery reserve.</p> <p>Provision has been made for the Everyone Counts fund, however in 2014/15 a significant amount was not used. £500k has been assigned to Mental Health Parity of Esteem.</p> <p>Mr A Olarinde stated that the ERT funds will not be reinvested into the hospital.</p> <p>Funding has also been set aside for the QP Plus program of £250k. £996k has been added for resilience funding and a program of action is being discussed in regard to the Winterbourne requirement, equating to £202k.</p> <p>Mr A Olarinde stated that this year income is fixed at £196,453m. Ms M Ansell also stated that the Local Authority position has also reduced by £2m, on top of savings of £28m.</p> <p>Ms M Ansell informed the committee that additional posts have been agreed for the team and at present there are adverts out for 4 of these.</p> <p>It was confirmed that initial feedback from NHS England has been received, this was positive. NHS England has the rest of April to provide further feedback prior to the final submission in May, following contract signing.</p> <p>Dr S Das stated that on the 'plan on a page' there are a lot of abbreviations, which could cause issues with understanding from members of the public. However it was stated that these are detailed further in the document.</p>
5.	Committee Workplan 2015/16
	<p>The paper was presented to the committee for approval for the workplan of the committee of 2015/16.</p> <p>This was reviewed in detail, a number of changes were made to the workplan. Action GC to make changes to the workplan.</p> <p>The workplan was agreed, subject to the changes discussed. It was agreed for the final workplan to be presented at the next meeting.</p>
6.	Performance
	None as the report is still in draft form.
7.	Risk
	<p>Dr Das asked if there were any risks that need to be raised. None were raised.</p> <p>Financial risk to be reconsidered upon submission of the final plan.</p>
8.	AOB
	Futures dates covered in item 3.
Date of Next Meeting	
22 nd May 2015, 9.00am The Thames Room, Civic Offices	